

**CITY OF CANNON BEACH**  
**APPLICATION FOR CITY COMMITTEE, BOARD, OR COMMISSION**

Applicant Name: _____ Mailing Address: _____ Telephone (Home): _____ Telephone (Work): _____ Email Address: _____	<u>Type of Application:</u> <input type="checkbox"/> New <input type="checkbox"/> Renewal
---	---

Which Committee, Board, or Commission would you like to serve upon (see full qualifications required for each Committee on reverse)? Please select no more than two.

- |  |  |
|--|--|
| <input type="checkbox"/> Budget Committee <b>(Must provide copy of voter registration card with application)</b><br><input type="checkbox"/> Design Review Board<br><input type="checkbox"/> Emergency Preparedness Committee<br><input type="checkbox"/> Farmers Market Committee<br><input type="checkbox"/> Forest Land Owner Liaison Committee | <input type="checkbox"/> Parks & Community Services Committee<br><input type="checkbox"/> Planning Commission<br><input type="checkbox"/> Public Works<br><input type="checkbox"/> Tourism and Arts Commission (TAC) |
|--|--|

Please indicate which committee(s) you are already a member of: \_\_\_\_\_

If you are applying for more than one committee, are you willing to serve on both? If not, indicate your order of preference for service: \_\_\_\_\_

Applicants must have resided within the city or its urban growth boundary during the one year immediately preceding appointment; or at the time of appointment, shall have owned real property located within the city or its urban growth boundary for at least one year immediately preceding appointment. **Note:** Tourism and Arts Commission applicants are not required to reside in Cannon Beach and are eligible if he or she has worked, at least part-time, within the City of Cannon Beach for at least one year immediately preceding appointment. Do you meet this criterion?

\_\_\_\_\_

Why are you interested in this position? Please use extra sheets as necessary.

What knowledge, skills or experience can you bring to this position? Please use extra sheets as necessary.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY OF CANNON BEACH**  
**CITY COMMISSIONS, BOARDS & COMMITTEES**

**BUDGET COMMITTEE:** The Budget Committee fulfills an important need for citizen involvement in the City's budget process. The committee is involved in preparing the budget, and in helping to bring the budget to public awareness before it is adopted by Council prior to the end of the fiscal year (June 30). There are five members on the Budget Committee, and each serves a three-year term. Meeting times vary.

**EMERGENCY PREPAREDNESS COMMITTEE:** The E-Prep Committee meets regularly for the purpose of planning emergency response on a city-wide basis. This planning may include evacuation routes, education, provision of basic emergency services such as water and medical supplies, and other emergency needs. The committee is comprised of four at-large community members and a representative of the Cannon Beach Rural Fire Protection District. The Emergency Preparedness Committee holds its regular meetings on the last Friday of each month at 10:00 a.m. and may schedule work sessions as needed.

**FARMERS MARKET COMMITTEE:** The Farmers Market Advisory Committee develops rules and procedures for the Market, monitor the Market finances and make recommendations to the Council on Market related matters. The Farmers Market Committee holds its regular meeting on the third Tuesday of each month at 6:00 p.m. and may schedule work sessions as needed.

**FOREST LAND OWNER LIAISON COMMITTEE:** The Forest Land Owner Liaison Committee discusses issues of mutual interest regarding forest land management and operations within the Ecola Creek watershed and reports the appropriate information to the public through the City Council. The Forest Land owner Liaison Committee holds its meetings quarterly and as needed.

**DESIGN REVIEW BOARD:** The Design Review Board reviews development proposals that are subject to the design review provisions of the City's zoning ordinance. At least five of the seven members of the Board must have experience in design-related fields such as architecture, building design or construction, landscaping, engineering, city planning or the visual arts. The term of office is four years. The Design Review Board holds its regular meetings on the third Thursday of each month at 6:00 p.m. and may also schedule work sessions as needed.

**PARKS & COMMUNITY SERVICES:** The Parks & Community Services Committee recommends strategies and policies that protect natural and scenic resources, provides for the recreational needs of residents and visitors, promotes certain educational and cultural activities, and supports efforts in the public and private sector to provide needed social services. The term of office is four years. The Parks & Community Services Committee holds its regular meeting on the third Thursday of each month at 8:30 a.m. and may schedule work sessions as needed.

**PLANNING COMMISSION:** The seven-member Planning Commission is responsible for developing and maintaining the City's Comprehensive Plan; preparing and reviewing land development regulations; conducting hearings, preparing findings of fact, conclusions, and recommendations relating to the City's land use regulations as prescribed by law; and other duties as indicated by City or State law, or as assigned by the City. The term of office is four years. The Planning Commission holds its regular meeting on the fourth Thursday of each month at 7:00 p.m. and work sessions are scheduled monthly as needed.

**PUBLIC WORKS COMMITTEE:** The Public Works Committee makes recommendations to Council to maintain existing public facilities and services in good condition and to identify and recommend the development and implementation of new facilities or services. The Committee regularly reviews current policies and programs related to drinking water, sewage treatment, storm drainage, and roads and streets, and recommends strategies and policies for the expansion or improvement of these systems. There are six members on the Public Works Committee, and each serves a four-year term. The Public Works Committee holds its regular meeting on the third Tuesday of each month at 9:00 a.m.

**TOURISM AND ARTS COMMISSION (TAC):** The five-member Tourism and Arts Commission develops grant guidelines and procedures and distributes and accounts for the monies in the "Tourism and Arts Fund" which are to be used by local non-profit groups to promote tourism and the arts in Cannon Beach. Each member must have experience in one or more of the following areas: public relations, marketing, advertising, tourism, lodging, promotions, events promotion and/or publicity. The Tourism and Arts Commission holds its meetings as needed.

To be eligible to serve on a City committee, applicants must have been a resident or property owner in the City of Cannon Beach or its urban growth boundary for at least one year immediately preceding appointment. (Note: Tourism and Arts Commission applicants are not required to reside in Cannon Beach and are eligible if he or she has worked, at least part-time, within the City of Cannon Beach for at least one year immediately preceding appointment.) **Please visit our website at [www.ci.cannon-beach.or.us](http://www.ci.cannon-beach.or.us) for complete descriptions and additional information.** Applications are available at City Hall, 163 E. Gower Street, Cannon Beach, by email addressed to [bbrien@ci.cannon-beach.or.us](mailto:bbrien@ci.cannon-beach.or.us), or on line at [www.ci.cannon-beach.or.us](http://www.ci.cannon-beach.or.us). Applications should be returned to Brandy Brien, Administrative Assistant, Cannon Beach City Hall, P.O. Box 368, Cannon Beach, OR 97110. For more information or questions, please contact Brandy Brien.

