

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, October 18, 2011
Council Chambers

Members: Chair Mike Stanley, Vice Chair Jenee Pearce; Members, Greg Bell, Richard Bertellotti, Ryan Dewey

Staff: Public Works Director Mark See and Administrative Assistant Stephanie McGuire

CALL TO ORDER AND APPROVAL OF AGENDA

Chair Stanley called the meeting to order at 9:01 a.m.

Motion: Pearce moved to approve the agenda; Dewey seconded the motion.

Vote: Bertellotti, Dewey, Pearce and Stanley voted AYE. The vote was 4/0 in favor and passed.

APPROVAL OF SEPTEMBER 20, 2011 MINUTES

Motion: Pearce moved to approve the minutes of September 20, 2011; Dewey seconded the motion.

Vote: Bertellotti, Dewey, Pearce and Stanley voted AYE. The vote was 4/0 in favor and passed.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the utility relief request for Eckstein, Moore, Waves Motel, and Barrios pursuant to staff recommendations; Pearce seconded the motion.

Vote: Bertellotti, Dewey, Pearce and Stanley voted AYE. The vote was 4/0 in favor and passed.

Bell arrived at 9:07 a.m.

Note: Staff submitted a relief request from Haystack Resort that was received via email after the meeting had concluded. The request was emailed to Committee members and approved in the amount of \$11,172.94. This allowed the escrow company to complete the sale of the property.

PUBLIC ACCESS TO WATERSHED

Bertellotti reported that he attended a workshop pertaining to watershed and public lands, and stated that there was a presentation by the Forest Service stating that the access roads in forest areas must be maintained to a standard. See said that the Watershed Committee will be taking an inventory of the roads and recording the condition of the assets in Ecola Forest Reserve, including if the the management plan proposes that a road be changed to become a trail. See confirmed that permits must be obtained from State Forestry prior to any work being done in forest areas, mainly for fire monitoring. Bertellotti asked if there was a policy on ADA access to the watershed. See stated that ADA access permits are acquired from the Police Department. Bertellotti asked about the polishing pond. See responded that the ponds include the wetland east of Highway 101, and said that there is a maintenance corridor around the area. Discussion ensued and various accesses into public works areas, cache sites, and natural areas were reviewed.

STORM WATER QUALITY UPDATE

See said that the signs were installed, and that HLB has been hired as a consultant for the storm water quality process, including identifying what has been done, what can be done, and any recommendations from the consultant. See said that a grant from DEQ has been received for the completion of a Storm Water Master Plan including best management practices. A meeting has been scheduled for next week with DEQ, to focus on the grant and the requirements involved to receive the funds. There is a one year timeline.

PUBLIC WORKS PROJECTS UPDATE

See reported that the upgraded water valving will be installed the night of October 25th at Spruce and 3rd. When the project is completed, there will be a complete 12-inch loop of the downtown area. Nehalem Marine is working on the storm drainage and channel cleaning maintenance which has been permitted through the regulators. The punch list work will begin at the new Wastewater Treatment Lab/Shop by Silco Construction. See announced that an RFP for the deconstruct of the current wastewater lab will be issued after everything has been transferred to the new lab and is operational at the new lab. Positive comments are being received regarding the revamped Recycle Center. Movable kennel enclosures will be used when needed at the Recycle Center.

GARBAGE AND RECYCLING UPDATE

Pearce distributed a press release pertaining to commercial recycling carts available to Cannon Beach businesses.

GOOD OF THE ORDER

Dewey reported that he had come across a dust suppressant product by *Enviroad*, a service business, He asked that the environmentally friendly product be investigated for application in the City. See said that he is familiar with the product. Discussion ensued. The processes for paving City streets was discussed. See suggested that a subcommittee be formed to investigate environmentally friendly dust suppressant products and application costs.

Pearce reported on the water quality testing at the creeks.

ADJOURNMENT

Stanley adjourned the meeting at 10:00 a.m.

Stephanie McGuire, Administrative Assistant