

Minutes of the
CANNON BEACH CITY COUNCIL
Special Meeting
Monday, November 6, 2023
Council Chambers

Present: Mayor Barb Knop, Council President Nancy McCarthy, Councilors Brandon Ogilvie, Lisa Kerr, and Gary Hayes.

Excused:

Staff: City Manager Bruce St. Denis, IT Director Rusty Barrett, and Recorder Jennifer Barrett

Other: CIDA Architects Leslie Jones and Principal Jennifer Beattie in person.
Emerick Project Manager Will Somme in person and Executive Vice President Jordan Fell via Zoom

CALL TO ORDER AND APPROVAL OF AGENDA

Knop called the work session to order at 6:00 p.m.

Motion: Ogilvie moved to approve the agenda; Hayes seconded the motion.

Vote: Hayes, McCarthy, Ogilvie, Kerr and Knop voted AYE: the vote was 5:0 and the motion carried unanimously. The agenda was adopted.

PUBLIC COMMENT

Knop said we will handle comments the same as in the past. We'll have the presentations then public comments. If there is anything other than the City Hall or Police Station project, you may speak now. There was none.

Knop added a quick reminder to vote tomorrow by 8pm

DISCUSSIONS

(1) City Hall & Police Station Milestone Approval

Jones said we'll do City Hall (CH) first, then the Police Department (PD). We'll go over schematic design budget update, site and parking strategy update, floor plan overview, design options and discussion, then next steps. St. Denis added after both presentations we'll be asking if you would like to move on to design development. Jones noted the next steps would be the milestone approval of the schematic design.

Jones presented the budget update. Somme noted things are becoming clearer and we'll update the budget as we work through the design evolution. Kerr asked about the assumptions for CH. Fell replied 80% is the same as the PD. Kerr asked questions about the assumptions, Somme, Beattie and Jones answered her questions. Jones presented the site and parking update. Jones presented the budling floor

plan. Jones gave an overview of the revisions made. Councilor questions were answered.

Knop opened to public comment.

Les Sinclair PO Box 1394 – I really appreciate the process and it's the most neighborly design and I appreciate that since I live in this neighborhood. Good job and thank you.

Jan Siebert-Wahrmund PO Box 778 – I like the last one, a little confused about the parking change in the front but I think it's similar to last time. I think it's ok and I am pretty happy.

McCarthy added I like 3B. My favorite is still 1, but I like 3B. Hayes added I am fine with 3B. I do like the darker shading to get definition, that was the biggest benefit to me. Knop said I like 3B with the white trim but remember trim can be changed. Ogilvie added I agree and can go either way on the trim color. Somme added we can change it as we work through. Fell noted the dormers that were asked about last meeting costs about \$5,000.

Bruce noted we are asking are you good now and ready to go to the next level.

Motion: Hayes moved to approve the schematic design with 3B and move on to the design development phase; McCarthy seconded the motion.

Vote: Hayes, McCarthy, Ogilvie, Kerr and Knop voted AYE: the vote was 5:0 and the motion carried unanimously.

Police Station

Jones presented the PD site plan and answered Councils questions. Knop asked is PD ok with the floor plan, Schermerhorn replied said yes.

Knop opened it to public comment.

Jan Siebert-Wahrmund PO Box 778 – did I hear the forest corridor is going to be part of this, Beattie replied I know you expressed desire and our landscape architect is kicking this off and I can't answer that, but the landscape you see is what's existing. Siebert-Wahrmund replied it looks good so far.

Hayes said the paper packets included design option 2, but don't think that was the top choice for us. Jones replied if you approve the schematic, it would be what was presented tonight.

Motion: Hayes moved to approve the schematic design fo the police station and move on to the design development phase; McCarthy seconded the motion.

Vote: Hayes, McCarthy, Ogilvie, Kerr and Knop voted AYE: the vote was 5:0 and the motion carried unanimously.

(2) Good of the Order

Ogilvie asked at what point will we start discussing where we are going to move to with city hall? St. Denis replied this would be under the CM/GC. Somme said we are starting to look at that and updating the schedule and timing. There are a couple options we are looking at, such as modulars in the parking

lot or a property in town that is for sale, and we may ask to rent. Fell and I are starting the research on this. Ogilvie said I would ask how does that affect how we would conduct the Council and other meetings. Somme replied there would be double wide modulars with big rooms. St. Denis added an option would be to rent space at a specific location for night meetings at existing locations, noting we have the use of the modular and looking at other locations such as public works admin working at public works. We want to reduce the load we have to house. Ogilvie replied I appreciate you working on this.

ADJORNMENT

The meeting was adjourned at 6:56 p.m.

ATTEST:

Jennifer Barrett, Recorder

Barb Knop, Mayor