

Minutes of the
CANNON BEACH CITY COUNCIL WORK SESSION
Wednesday, March 27, 2024
Council Chambers

Present: Mayor Barb Knop, Council President Nancy McCarthy, Councilors Gary Hayes and Lisa Kerr in person. Brandon Ogilvie via Zoom

Planning Commissioners: Mike Bates and Anna Moritz in person. Erik Ostrander, Les Sinclair, Clay Newton and Aaron Matusick via Zoom.

Design Review Board: Tim Ramey in person. Harvey Claussen, Michelle Valigura and Dave Doering via Zoom.

Excused: Design Review Board Anita Dueber

Staff: City Manager Bruce St. Denis, Recorder Jennifer Barrett, Community Development Director Steve Sokolowski and City Planner Robert St. Clair

Others: Urbsworks representative Marcy McInelly in person

CALL TO ORDER AND APPROVAL OF AGENDA

Mayor Knop called the meeting to order at 6:01 p.m.

Motion: Hayes moved to approve the agenda; Kerr seconded the motion.

Vote: McCarthy, Ogilvie, Kerr, Hayes and Knop voted AYE: the vote was 5:0 and the motion carried. The agenda was approved.

PUBLIC COMMENT

Keep noted to keep it under three minutes, be kind and respectful.

- Jan Siebert-Wahrmund PO Box 778 thanked Bruce St. Denis and Karen La Bonte for giving an update on the water break tonight.

Knop thanked staff for the hours and effort put in dealing with the water break.

La Bonte noted she is blessed to have an amazing crew, adding the leak was found quickly. La Bonte added the boil water notice will stay in effect until testing results are received tomorrow. A Nixle alert will be send once results are received, either lifting or being elevated. La Bonte added the break is repaired and was a part of a larger break that staff had been chasing for over a year. La Bonte noted the leak was in the water and not visible and only revealed itself once it broke.

DISCUSSIONS

(1) Code Rewrite Joint Work Session with Planning Commission and Design Review Board

McInelly thanked everyone for participating in the survey. McInelly gave an overview of the housing task force group, noting the dates in the packet are unavailable due to budget committee meetings and space limitations.

Moritz noted she wasn't aware this was a 3-day workshop. Kerr added she was in the same boat and didn't realize it was a multi-day workshop, adding it's quite expensive. Kerr noted a one-day workshop makes more sense. Bates noted it was discussed, but not forgone conclusion, a discussion ensued. McNelly noted her recollection of the discussion when Chet was here, giving an overview. McNelly shared examples of workshops. McNelly answered questions. Discussed the public involvement, the format, discussed McNelly's experiences from past workshops and process that could be used. Discussed how the packet represented that the meeting was about. Discussed people attending public meetings and steps moving forward.

McNelly noted she can move forward with the information I have, simplest would be to have another stakeholder meeting, a discussion ensued. Discussed how to move forward with the public. Sokolowski noted there is a good framework for the focus group to start with and bring back from before we start the process.

Bates noted the focus group will use the menu they have and come back with recommendations to this group to get feedback, then go revise and develop over a couple of months finalize something that can go to the public. In response to McCarthy's question what kind of information are you asking to be brought back, Bates replied how we would adjust the code to accommodate a fast track, or our ideas on how to get desired, middle and work force housing that meets our needs. In response to Hayes's question do you think we'll need multiple meetings, McNelly replied if the group meets and comes back in April we can bring drafts for initial review, but will need to bring back in May and June. Sokolowski noted there are policy issues with the land trust that are not zoning ordinance replated. Sokoloski added the focus for the update is to provide regulations that we are going to implement from zoning administration with clear and objective standards. The product is zoning ordinance amendments. McNelly added her preferred process was meeting with the focus group then present instead of coming back month after month, a discussion ensued. McNelly noted she hears she has the freedom of meeting with the stake holder committee and set that process up, beginning with list here and work with stake holder committee to work what's best for them to get through this, a discussion ensued.

McNelly noted she is going to take the direction she has been given by the stakeholder committee focus group move ahead to work with the focus group and develop the best schedule for doing it working with stakeholders committee on what works best. We will involve the public when we have something more fully formed, but not a final draft/version, substantial draft to present. In response to McCarthy's question will you bring any back to main group before going to public, Moritz replied her sense is the stakeholder comes up with plans. McNelly confirmed that is what would be required, adding it would be a public meeting and a chance for everything in the meeting to ask questions as well as the public. McNelly added the simple answer is yes, she will be coming back to group, and it would not be in April as there would not be a substantial version for you. McNelly noted this will be done in three phases, there's an initial concept – early, revised then final adding somewhere between early and revised involve public, between revised and final they would be involved. The attendees all agreed, except Tim who wanted to go around the room to hear from each person to see what they would like.

Sokolowski added if anyone has anything please share with staff and they'll get it incorporated with the task force discussion. Knop told the focus groups how much their work is appreciated and the for the staff's patience. Sokolowski added we are all a part of a team.

Ogilive asked McNelly when she'd like to get feedback from anyone in the focus group, McNelly replied she would like to convene the focus group fully one more time, hoping to meet within the next two weeks.

(2) Good of the Order

None

ADJORNMENT

The meeting was adjourned at 7:32 p.m.

ATTEST:

Jennifer Barrett, Recorder

Barb Knop, Mayor