

# **Administrative Order 21-02 - Requiring all Participation in Public Meetings to be Accomplished Electronically and Closing City Hall to Visitors Except by Appointment**



# CITY OF CANNON BEACH

## Administrative Order 21-02

### Requiring all Participation in Public Meetings to be Accomplished Electronically and Closing City Hall to Visitors Except by Appointment

In March 2020, because of the conditions created by the COVID-19 pandemic, the City of Cannon Beach declared the City in a state of emergency under state and local law and took protective measures such as evacuating visitors and imposing restrictions on hotels and short term rentals. Pursuant to Resolution 20-19 the declared state of emergency remains in effect.

Under Resolutions 20-09 and 20-10 (and subsequent re-authorizations and re-affirmations), and the Cannon Beach Municipal Code section 2.42.080 the City Manager has the authority to take protective measures imminently necessary under the circumstances for the protection of life or property or to prevent or minimize danger to lives or property.

Past actions have included limiting in-person access to meetings in the City Council Chambers to the maximum number set by the office of the Governor of the State of Oregon.

As of the date of this administrative order, COVID-19 cases in the area are increasing at an alarming rate and the City Manager sees the need to further restrict potential exposures resulting from individuals visiting City Hall and the City Council Chambers to attend public meetings.

As a result, it is imminently necessary for the protection of public safety to restrict in-person public attendance at public meetings in the City Council Chamber. Effective immediately, all public access and participation for City Council, Commissions, Boards and Committees meetings will be virtual and members of these governing bodies are encouraged to attend virtually.

The City Attorney and senior staff for the City Council, Commissions, Boards and Committees are authorized to develop modifications to existing procedures that will allow continuation of city business under these unusual and difficult circumstances.

All City operations will continue with the exception that City Hall will be closed to visitors except by appointment. A service window has been installed next to the ballot drop box for in-person transactions.

These conditions are effective August 27, 2021 and shall remain in place until rescinded.

Bruce St Denis

Bruce St. Denis

8/26/21

Date

