Police Officer - Job

Job Status
Closed - no longer accepting applications
Job Reference Number
Police Officer

The City of Cannon Beach is seeking qualified applicants for the position of Police Officer.

SALARY: $27.17 to $34.68 Hourly

OPENING DATE: 05/30/23

CLOSING DATE: Open Until Filled

- Health Benefits (Medical, Dental, Vision)
- PERS Retirement
- Holiday, Vacation and Sick Leave Benefits
- Certification Compensation

POSITION SUMMARY:

Cannon Beach Police officers work independently and cooperatively to provide the community law enforcement services, problem solving, public safety and education, and responding to calls for service. Officers ensure protection and crime prevention consistent with community policing objectives. Officers conduct investigations of crimes which lead to identification, apprehension, and prosecution of criminals. This description is an example only and may include other similar duties.

LATERAL POLICE OFFICER INCENTIVES: The Chief of Police has the discretion to start lateral officers at a higher pay step consistent with years of experience.   Lateral officers may be credited with up-front sick leave hours and vacation hours. Additionally, lateral officers may serve a shorter probationary period, at the discretion of the Chief of Police.

QUALIFICATION AND SKILLS:

Education

High School Graduation or GED Certification.

Knowledge, Skills and Abilities

- Ability to collect, process, and evaluate complex material and information
- Must be able communicate effectively in writing and verbally in situations which could be stressful
- Ability to work on several investigations, perform patrol functions, traffic enforcement, community service, special assignments, and training as required
- Ability to resolve situations by making appropriate decisions in highly stressful, rapidly deteriorating, and violent situations
- Ability to walk, run, jump, stand, lift, sit, restrain combative individuals, and other physical requirements as determined by the Department of Public Safety and Training (DPSST)
- Ability to safely operate police vehicles
- Ability to meet State Standards in the use of vehicles, firearms, and other weapons and equipment in stressful, emergency conditions
- Ability to learn to use a computer to perform the essential functions of the position in a timely manner
- Respect for diversity and strong interpersonal skills
- Demonstratable commitment to promoting and enhancing diversity
- Ability to prioritize a work load, multi-task, coordinate with other law enforcement and service agencies, and cope with competing and changing priorities
- Ability to be flexible, adaptable, and creative
- Ability to maintain the standards identified in the Law Enforcement Code of Ethics
- Ability to speak effectively in public
- Ability to maintain confidentiality of information and protocols
- Considerable cooperation and collaberation skills, investigative abilities and conflict resolution skills

Special Requirements

- Basic DPSST Certificate following completion of training, within 18 months of employment
- Intoxilizer and CPR Certification within 12 months of employment
- Valid Oregon Driver License and a favorable driving record
- Must be a U.S. citizen within 18 months of hire
- At least 21 years of age
- No felony convictions or convictions of domestic assault misdemeanor
- Resident within a 45 minute drive of Cannon Beach city limits
- Must successfully pass a pre-employment drug screen
- Must successfully pass the Department of Public Safety Standards and Training (DPSST) medical examination that includes vision and hearing tests and a psychological examination
- Must successfully pass a comprehensive background investigation including criminal history check
- Must be able to testify in a court of law

- Additional assignments may require additional specialized training as defined by the Cannon Beach Police Department

HOW TO APPLY:

Qualified applicants must complete an application. Click the apply link below to create and submit your application. Resumes will not be accepted in lieu of a completed online application; however applicants are encouraged to include a resume.

All candidates must complete the ORPAT and Frontline National tests for this position. ORPAT is scheduled separately from the NTN home page. You must schedule both a Frontline National and ORPAT test for this position. Testing for both Frontline National and ORPAT is available at the Brooklake campus of Chemeketa Community College. Testing for the Frontline National and ORPAT tests can be scheduled at: *https://nationaltestingnetwork.com/publicsafetyjobs/search.cfm?position...*

VETERANS' PREFERENCE:

Veterans who meet the minimum qualifications for a position open for recruitment may be eligible for preference in employment under Oregon law. If you are a Qualified Veteran or Qualified Disabled Veteran and would like to be granted preference in the selection and hiring process for a specific posted job, please fill out this Veterans' Preference Form below and provide proof of eligibility by submitting a copy of form DD-214 or 215 (copy 4). This completed form and required supporting documentation must be submitted with your application in order for consideration for Veterans' Preference.

RECRUITMENT PROCESS:

The recruitment process for the police officer position is approximately 2 months. Applicants must pass each step in order to continue in the process. The process includes written and physical (ORPAT) testing, an oral board interview, a Chief's interview, background investigation, and medical and psychological exams.

Download an Employment Application. Send application, cover letter and resume to Jason Schermerhorn, barrett [at] ci.cannon-beach.or.us (subject: Building%20Official%20Job%20Opening) .

Supporting Documents

Police Officer Job Description 1.05 MB

Veterans' Preference Form 39.34 KB

PD Job Application Instructions 37.19 KB

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