

CANNON BEACH PUBLIC WORKS DEPARTMENT

P.O. Box 368, Cannon Beach, OR 97110

R-O-W Permit

Phone: (503) 436-8068 Fax 800-761-6931

Required for all activities in the public right-of-way or public easements

Please print clearly and fill in all that apply

72 HOURS NOTICE REQUIRED – WEEKENDS EXCLUDED

Permit No. _____

PLEASE PRINT CLEARLY

Address/Location/Description/Tax Lot ID:					
Applicant:		Daytime Phone:		Evening Phone:	
Applicant Address:		Fax Number and/or email:			
Contractor Name:		Daytime Phone:		Evening Phone:	
Contractor Address:		Fax Number and/or email:			
Contractor Contact Person:		Daytime Phone:			
Oregon CCB# (or equal)	Pavement Cut?(check) YES <input type="checkbox"/> NO <input type="checkbox"/>	Start Date:	End Date:	Start Time:	End Time:
Written Description of Work To Be Done (no drawings in this box):					
<p>Required Attachment: Attach 8-1/2 x 11 or 11X17 plan/drawing/sketch of proposed work sufficient to identify work and area involved (Show ROW, easement(s), existing utilities, dimensions of area, north arrow, etc.) (1"=20' is the preferred scale)</p>					
<p>Read Carefully - Standard Conditions of Approval:</p> <ol style="list-style-type: none"> 1. EXCAVATOR ATTENTION: Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through 952-001-0090. Copies of the rules may be obtained by calling the Center (503-232-1987). 2. Permittee shall follow the signing requirements of the latest versions of the "Manual on Uniform Traffic Control Devices" and the ODOT "Short Term Traffic Control Handbook" and provide any other traffic control requirements as needed or specified. 3. Permittee shall perform in accordance with all applicable provisions of federal, state and local law, ordinance and administrative rule. 4. All work in public rights-of-way and easements connected, directly or indirectly, to the City water, sanitary sewer, storm sewer, roadway, and sidewalk shall be constructed in accordance with applicable current APWA Oregon Chapter Standards and City Construction Standards. 5. Permittee shall restore surfaces to as good as, or better than, pre-construction condition, to the City's satisfaction. 6. Permittee shall provide 48 hours minimum notice to the City of the work/activity for inspections. Contact the Public Works Department at (503) 436-2045 for inspections. 7. This permit may be revoked at any time by the Director of Public Works or designee. 8. Application expires 60 days from date of issue. Applicant must resubmit if work or improvement is not started within 60 days. 9. Permittee shall comply with the insurance requirements specified on page 2 of this permit. Insurance documentation must be submitted at time of permit application. Call City if in doubt of your insurance requirement. 					

SIGNATURE REQUIRED ON (PAGE 3)

Insurance Requirements

The Permittee agrees to defend, indemnify and hold harmless the City, its agents, officers, elected officials and employees from and against all claims, demands and judgements (including attorney fees) made or recovered against them including, but not limited to, damages to real or tangible property or for bodily injury or death to any person arising out of, or in connection with, this Permit to the extent such damage, injury or death is caused or sustained in connection with the negligent performance or willful misconduct of Permittee, or its employees, agents or subcontractors.

Tier 1 - Work Performed by Homeowners/Property Owners

Permittee shall at all times, while performing work associated with the above referenced permit, carry a homeowner's insurance policy for at least \$500,000 combined single limit for Bodily Injury, Property Damage, and Personal Injury. This insurance must be primary to and non-contributory with any insurance, including any self-insurance or retentions carried by the City.

The permittee shall deliver to the City, at application and prior to the commencement of the work, a certificate of insurance or copy of the Declaration Page(s) evidencing the insurance required by this Permit.

Tier 2 - Work Performed by Contractors

Permittee shall at all times, while performing work associated with the above referenced permit, carry a Commercial General Liability insurance policy for at least \$2,000,000 combined single limit per occurrence and at least \$2,000,000 in the aggregate per project, for Bodily Injury, Property Damage, and Personal Injury. This insurance must be primary to and non-contributory with any insurance, including any self-insurance or retentions carried by the City.

The permittee shall deliver to the City, at application and prior to the commencement of the work, a certificate of insurance and/or certificate of self-insurance (or equal) evidencing this insurance and an insurance policy endorsement listing "**City of Cannon Beach, its agents, elected officials and employees**" as additional insured. **This statement on the insurance certificate only, without also providing the endorsement, is not sufficient.**

It is understood and agreed that this insurance shall not terminate or be cancelled prior to the completion of the permitted activity without first giving 30 days written notice of the intention to terminate or to cancel said insurance to the City. Furthermore, this Permit is automatically revoked without further action if the insurance is permitted to lapse, is cancelled or for any other reason becomes inoperative.

The City reserves the right to require higher insurance amounts when the City deems necessary.

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PERMIT APPROVAL SUBJECT TO THE ADDITIONAL REQUIRED CHECKED CONDITIONS:

REQUIRED (IF CHECKED)	Condition					
	Submit traffic control plan					
	Contractor shall be responsible for communicating with affected community regarding the disruption of traffic flow.					
	Contractor shall strictly adhere to the "Standard Conditions of Approval" as noted on the permit face.					
	Pavement shall be T-cut per USA drawing #210-ch5					
	Contractor shall adhere to OAR 333-061-0050 (10), Water line/Sewer Line separation.					
	All excavated material shall be hauled away and shall not be returned to the excavation.					
	Excavation(s) shall be backfilled with 3/4 -minus crushed rock and compacted in 6-inch lifts to 95% relative compaction (method A of AASHTO T99).					
	Road cuts must be temporarily cold patched within 7 days and permanently hot patched and tack sealed within 6 mos. Thickness to match existing pavement.					
	Pavement shall be restored in accordance with USA Chapter 5.03					
	Contractor shall be responsible for the maintenance of (or repair to) disturbed area for a period of 2 years.					
	Submit erosion control plan					
	Call for Final (503-436-8042)					
	Bore utility					
	Land-use compatibility statement					
	No excavations on Saturdays, Sundays, Holidays, or Fridays after 1:00 p.m.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">City Business License</td> <td style="width: 33%;">Certificate of Liability Insurance</td> <td style="width: 10%;">Tier 1</td> <td style="width: 10%;">Tier 2</td> <td style="width: 10%;">Tier 3</td> </tr> </table>	City Business License	Certificate of Liability Insurance	Tier 1	Tier 2	Tier 3
City Business License	Certificate of Liability Insurance	Tier 1	Tier 2	Tier 3		
	Provide Erosion Control					

Comments:

The City incurs no future liability for damages, repairs, or losses for, to, or from any improvement or asset placed in its public right-of-ways in association with this permit. Applicant/Permittee bears entire liability.

PRINTED NAME: _____ **TITLE:** _____
Applicant/Permittee Signature:

X _____ **Date:** _____