City of Cannon Beach
163 E. Gower Street, PO Box 368
Cannon Beach, OR 97110

The City of Cannon Beach invites your suggestions for methods of improving law enforcement services, constructive criticism of department procedures, comments indicating dissatisfaction with manner of performance by officers, or information concerning commendable actions by our officers.

If you wish to make a personal report, you may come to the office of the City Manager at City Hall or the Chief of Police at the Cannon Beach Police Station. You will be received courteously and thorough consideration will be given to your report. If you wish to register your report in writing, complete and return this form. Please provide as much information as possible. Give your name and address so that we may contact you for further information if needed. Any information you give will be kept confidential if you wish.

Each report received will be investigated thoroughly and appropriate action taken. You will be informed of the results of the completed investigation. Every letter of complaint, suggestion, constructive criticism or commendation will receive our attention. Any commendation of our personnel will receive appropriate recognition.

Remember **law enforcement is everybody's business.**

CITIZEN'S REPORT

Print your name, address & phone number		
Print the date this form is filled in	Print the day & date of incident or action	Time of incident
Where did incident or action take place?		
Print the names of any witnesses, their addresses & phone numbers.		
If a person was arrested, print the individual's name, address & phone number if known.		
If an officer was involved, print his or her name and car number, if you have this information.		
Print the nature of opinion, complaint, suggestion or commendation & provide as much detail as possible.		
Signature		