

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Brant Kucera, City Manager
Date: September 1, 2015

Executive Report

- The City Manager was interviewed by OPB on ‘Think Out Loud’ regarding Cannon Beach Emergency Preparedness;
- The City Recorder attended a two-day FEMA training: Public Information & Warning;
- We have a City team entered in the upcoming “Race the Wave” 5k & 10 K Fun Run/Walk event to be held here in Cannon Beach, Sunday, September 13th at 10:00am. It is the second annual tsunami awareness and preparedness initiative sponsored by FEMA and the Oregon Department of Emergency Management and proceeds will benefit the Cannon Beach Preschool and Children’s Center. It is not too late to sign up for this fun event.

City Planner Report

Planning Commission: August 27 — the Planning Commission will continue a hearing started in July to consider a conditional use permit requested by Breakers Point Homeowners Association for about 15,000 cubic yards of dune grading and dune habitat restoration west of the Breakers Point development.

Design Review Board: August 20 — the Design Review Board approved the design and placement of a freestanding sign in the dunes west of the Oak/Seventh Street intersection. The sign was requested by Oregon State Parks & Recreation Department for emergency beach location.

Short-term Rentals: Staff continued to process new and renewal short-term rental permits in August:

program	number of permits
Vacation Home Rental	107
Transient Rental Program	60
5-year Transient Rental Program	28
Total permits:	195
Incomplete renewals as of 8/25/15	4
New short-term rentals this month (8/15)	1
Short-term rental code enforcement actions this month (8/15)	0

Other Planning Matters:

- Discussed upcoming construction projects and building permit processes with O'Brien construction staff (7/29).
- Pre-application conference w/ David Vonada, Tolovana Architects, for new residence in the Tolovana Park area (7/29).
- Pre-application conference w/ Breakers Point Homeowners Association staff regarding vegetative shoreline stabilization standards and permit requirements (7/29).
- Pre-application conference w/ Jeff Carlson, Cannon Beach Christian Conference Center, regarding dining hall renovation (8/5).
- Pre-application conference with David Smith, architect, regarding Haystack Lane residential remodel (8/6).
- Potential annexation property visit with public works staff and Mike Morgan (8/7).
- Site visit with structural engineer at Pacific Street oceanfront setback encroachment site (8/13).
- Conference call with LCDC staff regarding tsunami resilience planning (8/19).
- Meeting with Jay Orloff, Tolovana Architects, regarding Pelican Pub building permit (8/19).
- Site visit at West Siuslaw with O'Brien Construction staff regarding vegetation management on the dune (8/24).
- Meeting with Ellen Shepard, Energy Trust of Oregon, regarding street lights on Dawes, LED conversion, parking lot lighting, and dark sky ordinance (8/24).
- Ongoing discussions with Oregon Department of Geology and Mineral Industries staff regarding dune management comprehensive plan update budget, scope of work, and memorandum or agreement.
- Ongoing discussions with Oregon Land Conservation and Development Department staff regarding FEMA Letter of Map Revision.

Public Works Director Report

PW Admin:

- Staff has prepared a professional services agreement with Tolovana Architects, David Vonada to guide the City Hall master planning effort. The first task will be the site plan for the east side parking lot. Staff has reached out to two local residents to participate in the landscape evaluation phase of the project. Tree Johnson and Pam Roberson. When the concept plan has been prepared staff will meet with them to discuss landscaping options and concepts.
- The post and cabinet for the repeater project for Police Department will be installed later this week or early next week at the intersection of Hemlock and Pacific. Pacific Power will install power to the site once the cabinet is installed.
- Ecola Forest Reserve remains closed to public access until the fire danger situation improves. Weather service forecast shows improved chance of rain for 2 days within the next week. If adequate rain does arrive with those storms, we may be able to lift the closure notices.

Wastewater:

- Otak Engineering Consultants are designing a force main upgrade project for the Pacific sewage lift station. A short segment of the forcemain along Rock Court and Harrison Streets will be upgraded from a 6 inch pipe to a 10 inch pipe. This project will likely be constructed in the next fiscal year (budget dependent).
- Staff received a notice of NPDES permit violation for the sewer system overflow at Pacific sewage lift station last month (20 July). This is routine DEQ notification for wastewater treatment system permit holders. DEQ is still assessing whether a fine will be levied for the spill. If a fine is assessed it would be based on the lift station control configuration that allowed the spill to happen - that has since been corrected.

Water:

- Crews have repaired 5 water leaks this month - all residential service line leaks. No major leaks have been detected and staff continues to monitor hourly system demand on a daily basis to evaluate the potential for large system leaks.

- Rainfall to date through 25 August has been 0.27 inches - very dry by any historical standards and well below the monthly average of 1.59 inches.
- August water demand (metered water) has plateaued at a steady rate - slightly above previous years consumption but the monthly increases in average daily demand that were seen in June and July have tapered off. Actual daily consumption (demand) has begun the normal seasonal gradual decline that is seen around the Labor Day holiday weekend.
- Staff is considering implementing the first level of water conservation measures related to voluntary reduction of irrigation. The impacts to Ecola Creek would be a challenge to measure - the City contribution from the creek is 0.20 cubic feet per second of volume versus a total stream volume of 8 to 9 cubic feet per second. Added to that volume is the wastewater treatment plant discharge back to the creek at a daily average of 0.47 cubic feet per second. Staff is concerned about the continuation of the drier weather pattern extending into the late summer/early fall months. If total system demand doesn't trend down far enough to eliminate the water treatment plant contribution by 1 September, serious consideration will be given to implement conservation measures targeted at irrigation.
- One of the raw water pumps at the water treatment plant has been taken off line because of an unknown alarm condition with the pump. It will be sent to the vendor for investigation of the cause and repair. There are two backup pumps available - only one is required to service the water treatment plant capacity.

Streets & Storm:

- The Yukon/Hemlock bus shelter pad has been placed. The shelter will be ready for installation by mid-September. Site grading around the shelter will take place after the shelter is installed.
- Crews have been working on the storm drain installations at 8th/Ash and Ecola Park Road and the extension of the storm drain up Atlantic from Hemlock to Vista Del Mar. Both of these projects should minimize the amount of debris and road maintenance that follow intense rain events at each location.
- Right of Way vegetation management (trimming/thinning) is slated for later this fall (October). Staff will be evaluating all roadways for accessibility for larger vehicles - especially the fire department's new aerial fire fighting apparatus that require clearance on the sides as well as overhead.

Parks:

- Parks has been kept busy with general maintenance activities all month.
- Staff has limited irrigation to Main Park as much as practical to maintain the turf for soccer play. Otherwise irrigation has been very limited to preserve the life of existing plantings.
- Logan and Center Street stair projects are now completed with railings and emergency evacuation signs at the base of each stairway. Each site has been tailored for the conditions at their respective locations. These improvements should enhance the overall functionality of the stairs for the next few decades.
- Elmwood Trail is complete and in use. The low-level elevated walkway over the wetland segment is a nice complement to the meandering pathway. Staff continues to receive complements on the trail construction.

Building Department Report

July 2015 Building Department						
Permit Type	# of Permits	Permit Fees	Plan Review	FLS	Inspections	Total
Building	5	\$5,256.84	\$1,487.28	\$454.45		\$7,198.57
Mechanical	5	\$641.35				\$641.35
Plumbing	7	\$739.50				\$739.50
Vacation Home Rental	2				\$200.00	\$200.00
Monthly Total						\$8,779.42
				Seaside	75% of Total	\$6,584.57
				Cannon Beach	25% of Total	\$2,194.86

Haystack Rock Awareness Program

- HRAP's end of year celebration will be October 31st, at 12:00pm. This event is free and open to the public.
- At the beginning of the month we had our Summer Potluck. There was great turnout and two speakers (Nadia Gardner and Amelia O'Conner) gave informative presentations about Marine Reserves and Bird Monitoring programs.
- Hired a new Volunteer Coordinator, Kelsey Brown, a current Rocky Shore Interpreter. She has a Bachelors of Science Degree in Environmental Biology from Pacific University. She had been a fantastic Rocky Shore Interpreter and dedicated employee. Her ability to communicate in a fun and direct manner as well as her extensive knowledge about the intertidal environment will enable her to be a great Volunteer Coordinator. She will spend the next month focusing on increasing volunteer participation.
- This past month HRAP Interpreters have talked to over 10,000 visitors on the beach.
- The HRAP staff has rescued 27 birds. The rescued birds are dropped off at, or picked up by, the Wildlife Center and then rehabilitated.
- Interpreters have stopped over 70 people from entering the Refuge in the past 3 weeks.
- The HRAP staff have received about 4,000 'thank yous' from visitors this past month.
- Melissa Keyser, Lisa Habecker, and Cindy Bryden attended a Climate Change seminar for Environmental Educators. They made connections with many coastal educators and were able to gain insight into our rising sea temperatures as well as how our coastal temperatures and environments may change over the next few years. This change in ocean temperature will impact all animals and the entire ecosystem at and around Haystack Rock. Interpreters will keep a close eye on changes in animal populations and we hope to get more involved with monitoring programs taking place near Haystack Rock.
- HRAP staff traveled down to the Newport Aquarium on August 5th to set up a Guest Display table. Many new connections were made and there was a great deal of interest in volunteerism and employment.
- After years in the making, the new and improved HRAP and Friends of Haystack Rock brochure has finally been created and printed. Its updated look and vibrant colors have been a hit – visitors have taken more program brochures in the past month than in any other month this season.
- Melissa has started working on end of season evaluations as many Interpreters start to head back to college.
- Our programs last day on the beach for this season will be Friday, September 25th.
- UN-Cruise, a cruise ship docked in Astoria, will be given Eco-tours lead by HRAP Interpreters at Haystack Rock for the next three Fridays.

Cannon Beach Farmers Market

THIS COMING TUESDAY, September 1st, 2015

- **Cole Carr**, a singer songwriter from Portland, Oregon will be entertaining us with his blend of Folk and Pop music. Stop by and enjoy.
- **Taste of Place**, an extension of OSU will be demonstrating preparation of a recipe. You can learn, taste and pick a bottle of spice. All for free!
- **Ofalafel** will be serving their falafel wraps and other mediterranean delights. So good and authentic!
- Bob Neroni from **EVOO** will also be sharing his amazing cooking talents and bringing his proprietary line of spices!.
- **Brett Willyard** will be performing his magic in the upper lot. He is amazing. Kids and adults are awed by his performance.
- **Upper Market Cafe**: Open from 1 - 5pm for your dining pleasure, featuring **Ofalafel, Casa de Tamales, Hello Waffle** and **The Wine Shack**. Come dine alfresco and enjoy the music in the upper lot. Then head to the lower lot and purchase fresh grown produce, no hormone added meats, cheese, eggs, baked good, artisan products, flowers and more!

The CBFM has just completed the 1st eight weeks of our Children's Passport Program. The kids each received \$2 at each market to purchase items of their choice from the vendors. They met the farmers and learned more about where their food comes from. The vendors were very generous with the kids. The kids played some games of "Puffin Parent Relay." led by Melissa Keyser of HRAP. Jason Schemerhorn and Matt Gardner led the program and did a great job!

Thanks to Margaret and Darrel Christians and the Hallmark Inn and Resort we have been able to fund raise just over \$300 to support the program this season.

Parks and Community Services Committee NeCus' Report

No discussion regarding NeCus' at the August 20, 2015 meeting.

Public Safety Report - July 1 through July 31, 2015

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	1
Parking/Information	4	4
Lifeguards	10	9
Reserve Officers		1

Station Activity:

CBPD Walk-in	131
CBPD Incoming Phone	466
SPD Dispatched Calls	140
Overnight Camping	121
Warnings	
Local Security Checks	1801
Traffic Warnings	101
Traffic Citations	14
DUII Arrests	3
Alarm Responses	8
Other Agency Assists	43
Citizen Assists	110

Total Case File Reports **413**

Cases of Significance: Fugitive Arrest x 5, DUII x 3, MIP Alcohol x 6, MIP Marijuana x 1, Domestic Assault IV x 1, Domestic Menacing x 1, Harassment x 1, Criminal Trespass I x 1, Theft II x 2, Theft III x 1, Theft of Services x 1