

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Brant Kucera, City Manager
Date: June 6, 2017

Planning Department Report

Planning Commission: The Planning Commission met twice in May. On May 22nd, the Planning Commission conducted a work session on dune grading and received a presentation and draft dune study from Dr Jonathon Allan of the Department of Geology and Mineral Industries. On May 25th, the Planning Commission conducted public hearings on three proposals:

- A request for annexation, UGB amendment, and a zone change for a two-acre parcel at 82743 Elkwood Mountain Road. The Planning Commission recommended approval.
- A request for a setback reduction for new construction on an oceanfront parcel on West Nebesna Lane. The Planning Commission denied the request.
- A request for a conditional use permit to build a three-unit multi-family structure in a C1 zone on the Haysatck Gardens property at 148 E Gower. The purpose of the request is to develop employee housing. The Planning Commission approved the request. The DRB will consider this proposal at their June 15th, meeting.

Design Review Board: The Design Review Board's May hearing was cancelled at the request of the applicant. The DRB's June 15 agenda includes a request from Martin Hospitality for review of a new three-unit multi-family dwelling at Haystack Gardens (148 E Gower); and a request from Daryl Bell for review of exterior modifications of an existing commercial building at 3115 S Hemlock for a proposed marijuana retail store.

Short-term Rentals: Staff continued to process short-term rental permits in May:

	Number of permits
Vacation home rental	120
Transient rental	56
5-year transient rental	28
Total permits	204
New permits approved in April	4
New permits in process in April	0
Short-term code enforcement actions in April	1

A total of 204 short-term rental permits were active as of May 26, 2017. This is about a seven percent increase over May 2016, when 190 permits were active.

Other Planning Matters:

- Planning staff testified at a meeting of Oregon Watershed Enhancement Board (OWEB) in Salem on the City's grant request for acquisition of a 28-acre addition to the Ecola Creek Forest Reserve. The Board voted to award the \$323,470 grant. (4/26)
- Planning staff attended a coastal planners meeting in Tillamook. (5/5) Among the topics discussed were dune grading, affordable housing, and short-term rental regulation.
- Planning staff attended meetings with Phil Simmons of the Cannon Beach Academy concerning their proposed charter school site (5/5 and 5/8).
- Planning staff attended a meeting of the Ecola Creek Watershed Council (5/15).
- Planning staff attended a meeting of the County Natural Hazards Mitigation Plan advisory committee in Astoria.

Public Works Department Report**PW Admin:**

- Work continues on the server room at City Hall. Completion of the work will allow Colleen Riggs to move into the former server room area.

Wastewater/ Water

- The wastewater and wastewater facilities master plan, CIP, and rate study was presented and discussed with Council at the March 14 work session. The Public Works Committee will continue to review the Plans in advance of their making recommendations to the Council. Currently the Public Works Committee's goal is to bring the final plan recommendations to Council in the fall.
- April rainfall continued above average, increasing the excess of rainfall year to date of over 10 inches.

Streets & Storm:

- Paving and striping of Spruce Street is complete. Fencing is estimated to be about 70% complete by June 2. Estimated completion is June 30.
- Maintenance grading of numerous gravel streets continues.

Parks:

- The parks and trails master plan was adopted May 2, and two site specific projects, Tolovana Wayside and Ecola Ramp, will have an open house on Wednesday, June 7th from 5:30-7:00pm to explore how they may be improved.

Building Department Report

April 2017 Building Department						
Permit Type	# of Permits	Permit Fees	Plan Review	FLS	Inspections	Total
Building	9	\$7,381.43	\$5,391.51	\$627.93		13,400.87
Mechanical	16	\$1,004.40				\$1,004.40
• Plumbing	8	\$761.00				\$761.00
Vacation Home Rental	8				\$800.00	\$800.00
Monthly Total						\$15,966.27
			Seaside		75% of Total	\$11,974.70
			Cannon Beach		25% of Total	\$3,991.57

Emergency Management Report - May 2017

Overview:

- Conducted a 3 hour Tabletop Exercise with Cannon Beach City Staff. Scenario based on a distant Tsunami.
- Conducted and developed Incident Action Plan with first responders for Sandcastle Days.
- Tri fold was developed that illustrates the Cannon Beach Emergency Management Program Strategies; Work completed, and Emergency Volunteer Corps.
- Conducted a project assessment and overview of the new Cannon Beach Emergency Management website with the EPREP members and the members of the Cannon Beach Emergency Management Team.
- Medical supplies have been distributed to the Red Cross shelters.
- Emergency personnel and the Consultant toured the Coaster Construction Shelter and discussed ways to improve the shelter.
- Coaster Construction shelter and the Community Church are now Red Cross Shelters.

Haystack Rock Awareness Program Report

General:

- Following the Healthy Oceans Coalition workshop in Cannon Beach March 6th & 7th, Melissa Keyser was invited to attend the Blue Vision Summit in Washington DC May 8th-11th



- Partnering with Surfrider and the Healthy Oceans Coalition, while representing HRAP, ocean protections, overall health and funding for associated programs were advocated for
 - Melissa Keyser
 - met with Oregon State Representatives and their staff
- Friends of Haystack Rock (FOHR) board members and HRAP City staff attended the 80th Anniversary of the Seaside Aquarium
 - A table with information about the program was set up and donations were accepted
- The Stephanie Inn and Aveda Beauty, confirmed a partnership with FOHR for a fundraising program focused on bringing awareness to clean water and celebrating Earth Day all month in April
 - While efforts were not as smooth as expected, we will be partnering again next year, allowing more time for event planning
 - The Stephanie Inn made a generous donation of \$1,000 to the program for our participation!
- 12 Days of Earth Day was very successful, with good turnout at each event
 - There were many new volunteers participating in the planning process this year
 - HRAP had events planned everyday
- Ecotourism plans are still focusing on securing funding through Travel Oregon's Rural Tourism Studio, a workshop focused on regional ecotourism with grant funding available to ensure that a plan of action is carried out
- Two new interpreters have been hired:
 - Brianna Ortega is a Portland State University Graduate with experience in early childhood education and a passion for ocean protection through artistic mediums
 - Pooka Rice has a wide-ranging background that includes early childhood education, marketing, art and a fascination with everything ocean related
- The HRAP Outreach Coordinator position is currently being advertised through May 31st
 - Hope to have it filled by July 1st (this position has been funded by an increase in donations from the Friends of Haystack Rock)

Education:

- May is the month of school group pandemonium – almost every day has a visiting school group
- School groups from Ponderosa are visiting again this year, staying overnight in the area
 - We have them come enjoy a presentation (which Lisa usually provides for local schools) which is then followed by a field trip to the Rock
- We have educated more than 25 visiting school groups this season!

Volunteers:

- Many NEW volunteers this past month of all ages!
 - New volunteers locally and from further out (Portland)
- Large turnout of volunteers for our summer seabird monitoring programs

Citizen Science:

- Volunteers & staff continue to conduct monthly citizen science surveys:
 - Marine Debris: LOTS of microplastics found – many larger items this past month too
 - Sea Star Survey – next survey 5/27/17
 - COASST dead bird survey: only one dead bird (western gull) found in the mile in front of the rock

Public Safety Report – April 2017

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	2
Parking/Information	5	1
Lifeguards	10	0

<u>Station Activity:</u>	April 2017	April 2016
CBPD Walk-in	160	170
CBPD Incoming Phone	338	335
SPD Dispatched Calls	61	48
Overnight Camping Warnings	37	49
Local Security Checks	2148	1685
Traffic Warnings	172	97
Traffic Citations	25	10
DUII Arrests	4	0
Alarm Responses	9	8
Other Agency Assists	52	39
Citizen Assists	18	23
<u>Total Case File Reports</u>	196	206

Cases of Significance:

Minor in Possession of Alcohol x 1, Minor in Possession of Marijuana x 3, Burglary I x 1, Burglary II x 1, Forgery II x 2, Theft II x 1, Theft III x 2, Fugitive Arrest x 1, Violation of a Restraining Order Arrest x 1, Interfering with a Peace Officer x 1, Misuse of 911 x 3, Climbing/Trespassing Haystack Rock x 4, Distribution of Controlled Substance to a Minor x 2

Code Enforcement Activities: During this period, 8 alleged municipal code violations were addressed and resolved or pending resolution.