

**Minutes of the
CANNON BEACH PLANNING COMMISSION
Wednesday, July 6, 2022**

Present: Chair Clay Newton, Commissioners Barb Knop, Mike Bates, and Anna Moritz in person; Lisa Kerr, Aaron Matusick, and Charles Bennett via Zoom

Excused:

Staff: Director of Community Development Jeff Adams, City Planner Robert St. Clair, and Administrative Assistant Katie Hillenhagen

Michael Duncan & Eddie Montejo

CALL TO ORDER

Chair Newton called the meeting to order at 6:01 p.m.

ACTION ITEMS

(1) Approval of Agenda

Motion: Knop moved to approve the agenda as presented; Bates seconded the motion.

Vote: Kerr, Knop, Bates, Moritz, Bennett, Matusick and Chair Newton voted AYE; the motion passed unanimously.

The commissioners discussed how to organize the meeting. Newton suggested they start working on the TSP right away and then take comment after that. They all agreed on this approach.

(2) Transportation System Plan Discussion

CP 22-01, Jeff Adams on behalf of the City of Cannon Beach, seeks the adoption of the Cannon Beach Transportation System Plan (TSP), as supporting material to the Cannon Beach Comprehensive Plan. The TSP is in accordance with Oregon Revised Statutes OAR 660 Division 12, Transportation Planning Rule, which implements Statewide Planning Goal 12. The request will be reviewed against the criteria of the Cannon Beach Comprehensive Plan and Municipal Code, Section 17.86.070.A, Amendments, Criteria.

Bennett asked about the process and what will happen after they approve the Draft TSP.

Adams went over the next steps. The Commissioner's recommendations will go to Council and Parametrix will be on board through that process. Then it is upon City Council to prioritize what they would like to see happen and move forward on those projects.

Bennett asked if individual proposals would come before the PC, such as the one-way streets downtown.

Adams said that such a project would likely go before the DRB and not the PC.

Knop reminded everyone that this plan is a framework for possible projects. They will all go through a due process.

Adams noted that they would also need to have the budget behind them and go through the public budgeting process.

Bates said that was something they wanted addressed in the recommendation given to Kabeiseman for refinement.

The Commission started going over the plan and discussing changes.

They decided to put Bates suggested changes in section 1.3 Policy Context

Kerr suggested they use a of the City of Cannon Beach on the front. The current picture is of Ecola State Park.

There was a suggestion to streamline the Environmental Justice and Communities of Concern language.

Newton felt that the goals focused on traffic coming through the City rather than the local population. He said he would like to see a greater focus on the local community.

Montejo said that tourism is focused on because that is what impacts the community most.

Bates suggested they put that language in the plan. They all agreed that was a good idea.

They began to look at Section 2. Existing and Future Transportation Needs

Bates had concerns about the projected traffic volumes being significantly high.

On section 2.2.6, page 21, they suggested tying in affordability concerns. It was suggested that paid parking could fund communities of concern or environmental justice. Perhaps it could go to things such as bus service or parking permits for residents.

Duncan discussed how they collected traffic data.

Newton said that it would be interesting to see how other similar communities handle public transportation.

Newton suggested brainstorming with local business owners on ways to provide transportation for employees.

Adams said that the Sunset Empire Transportation System tries to do that with things like van pooling.

Bates recommended adding more about coordinating with local transit authorities. There was consensus that this was a good recommendation.

They moved on to Section 3 Goals and Objectives

Bates thought they should go big on goal 4 and references the language he provided.

Moritz brought up environmental concerns.

Montejo voiced concerns about changing the goals, given the process they went through to write them.

They discussed the role of goals in organizing and informing the rest of the TSP.

They decided to make environmental concerns a separate goal.

Bates suggested using language from the Oregon TSP Update related to climate change and traffic congestion.

In section 3.2.2 Bates had concerns about using the term policies rather than something like options.

Montejo said that they are meant to be flexible guidelines.

Moritz reminded everyone that a lot of community feedback has been used to make this document and they should be a little humble and honor that.

St. Denis noted that the City Manager cannot choose a project and just go with it. That is not allowed under the City's charter. He noted that if it is not in the approved budget, it cannot be done.

They discussed an unrelated issue that gave Bates concern about the process that is needed to complete a project.

They reached consensus to take roundabouts out of the plan.

Bates asked about Ocean Ave. He was interested in possibly make it a walking trail.

They discussed motorized vehicles such as scooters.

It was noted that the City Council will soon be voting on a related ordinance.

Kerr suggested adding a provision to minimizing any new access to Hemlock.

They asked for suggestions from Parametrix on 3.3 Evaluation Criteria.

They moved on to Section 4.

Kerr noted that they should take out all roundabout references.

They discussed the cost estimates and agreed that they should check if the cost estimate information is on the TSP website.

Bates suggested putting an asterisk that says costs included are just budgetary estimates and actual costs will vary.

They continued to discuss cost estimates.

Newton suggested not having specific numbers.

Montejo said that was possible by using something like dollar signs to indicate cost.

Kerr asked about the crossing by Cannon Beach Academy. It was noted that this is a school crossing and suggested that this detail be added to the plan.

Moritz suggested adding asterisks to maps stating that they are for illustrative purposes only.

For section 4.2 Roadway System Plan there were no suggested changes

They decided that section 4.3 Parking Management Plan, was a good place to add comments about revenues taken from parking being used to support communities of concern or similar efforts.

Newton suggested adding wayfinding to the bicycle and pedestrian system.

Montejo said he would look at that.

Kerr brought up concerns about cutting trees to make bike paths.

Adams said he would incorporate that language.

Montejo suggested revising the map with the bike exit on Yukon so that it is clearer that the path is not set.

They agreed to add the wayfinding language to 4.4.3 Bicycle Network.

Kerr had concerns about figures 43, 44, and 46. She thought they did not fit Cannon Beach. They agreed they should add the disclaimer that they are for illustrative purposes only.

In section 4.5 Transit Plan, they agreed to suggest having van share and transportation pool options for workers.

In section 5. Implementation and Funding Strategy they suggested making the funding language more vague.

Newton said he would like stronger language around the SDCs. Kerr agreed.

Adams noted that that is being addressed as part of the code audit.

Newton opened the floor for public comment.

Randy Neal, PO Box 1092, Cannon Beach. Neal noted that he submitted his comments in writing as well and discussed his key points from that submission. He felt that a lot of this needs to be strategic but that the

discussion today was not strategic. He also had concerns about off-street parking. He said that we have a summer shuttle that does not get the support and use that it should.

Deb Atiyeh said she had concerns about scooters.

Adams noted that this topic will be discussed during the City Council Meeting. Adams noted that Boulder Colorado has a very successful plaza that the City could use as an example.

Jan Siebert-Wahrmund was concerned that master plans in practice seem to be more of a to do list than a menu. She asked the Commissioners to please keep thinking how they can limit the number of people coming here during the peak season. She asked them to consider water usage and asked them to not feel pressured to move along or be a rubber stamp.

INFORMATIONAL ITEMS

(3) Ongoing Planning Items

Code Audit – Adams said that they were give the directive from Council to come back with track 2 changes that will come before the PC.

Bates asked about an ORS provision related to clear and objective standards that was brought up in the last meeting. He thought they needed expert council from the City's attorney.

Adams said he would have Kabeiseman speak about it in the next meeting.

Moritz suggested that they ask Kabeiseman to bring information about case law around clear and objective standards.

Adams suggested having an executive session before the next meeting.

(9) Good of the Order

ADJOURNMENT

The meeting adjourned at 8:36 pm.



Administrative Assistant, Katie Hillenhagen

