

**INVITATION
CANNON BEACH
REQUEST FOR PROPOSALS (RFP)
WATER RESILIENCY PROJECT PHASE 3:
MAIN RESERVOIR REPLACEMENT & NORTH-SOUTH BACKBONE**

Proposals Due by 2:00 p.m., September 5, 2023

The City of Cannon Beach is seeking firms to provide engineering, design and construction management services for a water resiliency project funded through a loan from Business Oregon. The consultant selected through this proposal process will be asked to provide engineering and construction plans, a construction cost estimate, as well as construction management of the work performed and administering the funding and loan reporting requirements.

The project described in this RFP is “Phase 3” of a three-phase water resiliency plan. Work under this contract is funded by the federal Safe Drinking Water Revolving Loan Fund through Business Oregon and a partnership of Local and/or Private Funds. The City of Cannon Beach has secured Business Oregon loan funding for Phases 1, 2, and the engineering and Main Reservoir replacement portions of Phase 3. The City is pursuing funding for the construction of the North-South Backbone along Highway 101.

The selected firm will be contracted for engineering, construction management, and related services as described in this document for described elements of Phase 3, funded entirely by Business Oregon loans. Contingent upon securing funding for the project’s remainder, the firm selected during this process may also be contracted under separate funding for construction management, permitting, and other associated elements of the North-South Backbone Replacement project.

There will be a mandatory site tour and pre-proposal meeting held on August 22, 2023 at 2 p.m. at Cannon Beach City Hall, 163 E. Gower. The group tour will meet at City Hall and navigate to the site together. The purpose of the meeting is to share information and answer questions about the project. **Anyone or any firm intending to submit a proposal must have a representative at this meeting.**

RFP documents are available by contacting Tessa Schutt via email at schutt@ci.cannon-beach.or.us or via phone at (503) 436-8048.

Proposals must be received by Karen La Bonte, Public Works Director, by 2:00 p.m., September 5, 2023, at City Hall, 163 E. Gower St./PO Box 368, Cannon Beach, OR 97110. Proposals may be submitted by hand delivery or by mail. Facsimile or email proposals will not be accepted. **Any proposals received after the designated time and date will be returned unopened.**

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law, and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City.