

**City of Cannon Beach
Monthly Status Report**

To: Mayor and City Council
From: City Manager Bruce St. Denis
Date: July 5, 2023

Community Development Monthly Report, May 2023

Planning Commission: The Planning Commission met on May 25, 2023, to consider the following items:

Public Hearing and Consideration of AA#23-04, Janet Stastny administrative appeal of the City's approval of a tree removal permit.

Public Hearing and Continuation of SR#23-01, Mike Morgan request on behalf of Jeff and Miriam Taylor for a Setback Reduction for a porch addition to allow emergency access at 1956 S. Hemlock St.

Public Hearing and Consideration of SR 23-05 and VAC 23-01, CIDA request on behalf of the City of Cannon Beach for a Setback Reduction and Street Vacation in conjunction with the Cannon Beach Elementary School rejuvenation project at 268 Beaver Ave.

Design Review Board: The Design Review Board met on May 18, 2023, to consider the following items:

Continuation of Public Hearing and Consideration of DRB 23-04, David Vonada application on behalf of David Pietka for a new two-story mixed-use development at the intersection of First and Spruce Streets.

Public Hearing and Consideration of DRB 23-05, Tolovana Architects on behalf of Brett Tanzer for an Accessory Dwelling Unit over a garage at 663 Ocean Ave.

Public Hearing and Consideration of DRB 23-06, Darwin Turner on behalf of Michelle Robinson for a free-standing sign at 354 Elk Creek Road.

Short-term Rentals:

Program	Number of permits
14-day permit	149
Lifetime Unlimited permit	45
5-year Unlimited permit	9
Total permits	203
New short-term rentals this month	3

Pending short-term rentals	3
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Permit Type	# of permits	Permit Fees	Value	Affordable Housing Surcharge, Current Month	Affordable Housing Surcharge, Fiscal Year to date	Affordable Housing Surcharge, Total to Date
Building	6	\$8,765.65	0	0		
Mechanical	7	\$1,030.48				
Plumbing	9	\$1,799.00				
Monthly Total	22	\$11,595.13				

Tree Report – May

Date	Location	Total removed	Hazard	Dead	Const.	Health other	Solar	Replant Req.
5/2/2023	743 N. Ash St.	1			1			0
5/10/2023	TL 41006BC03401	1	1					0
5/15/2023	588 N. Elm St.	3			3			3

Public Works Department Report – June

PW General:

- All PW groups began cross-training between departments to strengthen the team’s skill set and abilities. This will continue for at least the next year.
- Team began CPR/AED training provided by EM/Fire.

Parks:

- Received stock playground equipment.
- Put up wind screens for tennis/pickleball courts.
- Widened tsunami evacuation path at the end of Elm St. and will lay woodchips for visibility.
- Put up flower baskets.
- Rebuilt Umpqua beach access using existing rip rap.
- Built and installed new trash receptacle at Midtown Restrooms to accommodate port-a-potties and increased traffic.
- Provided one tree to Mayor Knop to plant at Cannon Beach Academy.

Water:

- More than half of the leaks found during the annual leak detection project are now repaired, with an additional half dozen located and repaired since: 27 leaks repaired in June.
- Coordinated with engineers to post public Invitation to Bid for E. Harrison Waterline Replacement Project.
- CPU upgraded at Filtration Plant.
- Assisted Carriage House with live valve install on 4" fireline.
- Worked with Arch Cape Water, repaired large leak on service line.
- Educated customers on Eye on water (Total: 828 signed up).
- Flagged locations (GPS) for 10 beach semaphores for lifeguards.
- Installed new water services at 3743 Pacific and 3753 Pacific.

Wastewater:

- Received new generator and performed swap-out at Ecola Pump Station.
- Performed routine maintenance at the wastewater treatment plant.

Roads:

- Provided preliminary heavy equipment training to the entire PW team.
- Performed right-of-way mowing throughout town.

Recycle:

- New seasonal employee, Tom Misner, began working at the recycling center.

Emergency Management – June

- Wayfinding Wednesday –June 7th
- Grants Submitted – June 15th
- Emergency Operation Plan – In conjunction with Seaside, Astoria, Clatsop County
 - Mass Care Shelter Tents – Grant drafting is shaping up
 - Public Works EOC –Build cross bars for antenna - Completed – Site is live and active
- CPR class planning for Emergency Volunteers * June 7th completed
 - Next schedule July 5th
- Emergency Volunteer meetings and trainings
 - CERT know your neighbor – June 24
 - CERT leadership meeting -6/8 and 6/22– Sandcastle-July 4th -City Safety Fair
 - September planning
- Tour of emergency management system in CB - Essential Function members here in CB from the state of Washington and California 6/6/23 (EF -6 Mass Care)
- Delivered and installed wash stations in Pit Tank Shelter buildings – minus WHISKEY (Tuff Shed)

- WHISKEY site electrical improvements to support Water Treatment Trailer / Water Mobility trailer completed.
- Picked up new 500-gallon water delivery trailer. (SPIRE grant trailers still not available)

Haystack Rock Awareness Program (HRAP) – June

- Three new seasonal interpreters being hired
- Two Clatsop Works interns have begun and are working out on the beach!
- OSU Sea Grant Scholar Sadie Horner from Willamette University has begun her fellowship.
- Black Oystercatcher first nesting attempt from May 7th was predated on 6/2. New nesting attempt established on June 14th.
- No bird rescues for the month of May
- Three new volunteer has joined.
- Two USFWS volunteers can be found operating a bird station Mondays, Sundays, and Fridays
- Total May contacts: 8,007 individuals

Public Safety Report – May 2023

Staffing:	Authorized	Assigned
Sworn	9	8
Code Enforcement	1	1
Admin/Support	2	2
Parking/Information	6	6
Lifeguards	10	7 (15 incl. fire personnel)

Station Activity:

	2023	2022
CBPD Walk-in	234	198
CBPD Incoming Phone	316	298
SPD Dispatched Calls	179	124
Overnight Camping Warnings	63	35
Local Security Checks	3090	2946
Parking Citations	29	13
Traffic Warnings	208	182
Traffic Citations	34	32
DUII Arrests	1	0
Alarm Responses	6	8
AOA, Including FD	28	46
Citizen Assists	27	19
Transient Contacts	7	5
<u>Total Case File Reports</u>	281	225

Cases of Significance:

Burglary Attempt:	1 Case	Suspicious Circumstance	7 Cases
Disorderly Conduct II:	1 Cases	Missing Person:	6 Cases
Domestic Disturbance:	1 Case	Hit & Run:	2 Cases
Death Investigation:	1 Case	Warrant Arrest:	4 Cases
DUII: (Blood Draw)	1 Cases	Theft III:	3 Cases
Trespass Notice:	6 Cases	Theft II:	1 Case
Harassment:	2 Case	Theft I:	1 Case
Reckless Endangering:	2 Cases	Unsecure Premise:	5 Cases
Harassment:	2 Cases	Crim Mis III:	1 Case
Overnight Camping:	1 Citation	Crim Mis II:	2 Cases

Traffic Citations:

Driving with Suspended License: (Felony revoked, Violation, Violation, Violation)	4 Citations		
Oper. Veh. Using Mobile Device:	2 Citations	Reckless Endangering:	1 Citation
Driving on the Ocean Shore:	1 Citation	Fail to Register Vehicle:	2 Citations
Fail to Use Seatbelt Child:	1 Citations	Fail to Install IID:	1 Citations
No Insurance:	1 Citation	Careless Driving:	1 Citation
Failed to Yield Pedestrian:	1 Citation	DUII:	1 Citations
No Operator's License:	2 Citations	No Proof of Insurance:	1 Citation
Passing in a No Passing Zone:	1 Citation	Fail to Display Plate:	1 Citation
Breath Test Refusal:	1 Citation		
Violation of Basic Rule/Speeding:	12 Citations (84/55 HWZ, 78/55 HWZ, 75/55 HWZ, 77/55, 80/55, 34/20, 78/55, 74/55, 75/55, 78/55, 42/20)		

Code Enforcement Activities: During this period, **15** municipal code violations were addressed and resolved or pending resolution.