

**City of Cannon Beach
Monthly Status Report**

To: Mayor and City Council
From: City Manager Bruce St. Denis
Date: September 5, 2023

Community Development Monthly Report, July 2023

Planning Commission: The Planning Commission meeting for July was cancelled due to no applications being received.

Design Review Board: The Design Review Board met on July 20, 2023, to consider the following item:

DRB 23-07, Leland Scott Rife, applicant for the approval of exterior paint colors for Teresa’s Market. The property is owned by Leland Scott Rife and is located at 1170 S Hemlock (Tax Lot 10401, Map 51030AD) in a Limited Commercial (C-1) zone. The application will be reviewed against the criteria of Municipal Code, Chapter 17.44.080-17.44.100, Design Review Criteria.

Short-term Rentals: Staff continued to process short-term rental permits in July:

Program	Number of permits
14-day permit	151
Lifetime Unlimited permit	45
5-year Unlimited permit	9
Total permits	205
New short-term rentals this month	0
Pending short-term rentals	1

Building Permits:

Permit Type	# of permits	Permit Fees	Value	Affordable Housing Surcharge, Current Month	Affordable Housing Surcharge, Fiscal Year to date	Affordable Housing Surcharge, Total to Date
Building	5	\$6,738.44	0	0		
Mechanical	5	\$536.00				
Plumbing	8	\$9,852.00				

Monthly Total	18	\$17,126.44				
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Other Planning/Building Matters:

- The CD Staff spent a significant time preparing for the Roberts, Moon and Burton development proposals.
- The CD Staff continues to support and work with Urbswork on the Code Audit and the wetlands chapter.
- CD Director participated in meetings concerning Haystack Litigation case.
- CD Staff participated in DLCD Beach Erosion Discussion Joint Work Session with City Council and Planning Commission.
- The CD Staff worked with CREST and regional planning partners for Clatsop Regional Housing Task Force.

Tree Report – July

Date	Location	Hazard	Dead	Const.	Health other	Solar	Replant Req.
7/18/2023	215 W. Noatak		1				Yes
7/20/2023	2364 S. Hemlock		1				Yes

Public Works Department Report – August

Parks:

- Planted one (1) vine maple at the recycling plant to replace another, smaller one, which was relocated.
- Installed last piece of playground equipment in stock at Tolovana Wayside. Will order and install more with remaining budget.
- Cut back invasive blackberries along lagoon trail to open area around trees planted by Cannon Beach Academy students 6-7 years earlier.
- Scheduled basketball court resurfacing for the week of Labor Day.
- Cleaned up graffiti at Madison Park and the skate park.
- Adjusted Main Park irrigation system to work more efficiently.
- Planned to replace “no parking” sandwich boards at Les Shirley with permanent pavement markings.
- Helped keep ADA ramp at Tolovana Wayside clear of debris and accessible.
- Assisted police in cleaning up broken beer bottles left in the playground, skate park, and basketball courts.

Water:

- Held mandatory pre-bid site visit for potential bidders on the Seismic Improvements Phase of the Water Resiliency Project.
- E. Harrison Water Main Upgrade Project awarded and upcoming.

- Repaired 12 leaks.
- Installed two new water services at Elm & E. Harrison.
- Replaced meter setter at 1920 Pacific, upgrade.
- Moved meter and box 14" to the west at 1587 S Spruce, upgrade.
- Raised meter and box at 280 E 5th.
- Collecting data for water audit report.
- Educated customers on Eye on Water (Total: 834 signed up).

Wastewater:

- Performed generator replacement at Main Pump Station.
- Performed lagoon sludge profile reading for yearly report.
- Executed startup of the Ecola Generator.

Roads:

- Worked on pavement markings and curb marking throughout town.
- Helped Wastewater Division with new generator installation at Main Pump Station.
- Installed and replaced traffic signs throughout town.
- Kept ramps to the beach open, safe, and picked up.
- Completed right-of-way trimming and overhead tree trimming.
- Assisted with marine wildlife.

Emergency Management – August

- Wayfinding Wednesday –August 2nd
- National Tsunami Mitigation Conference – August 2nd -Tour of the EM system in Cannon Beach for 60 members from around the world.
- CPR class planning for Emergency Volunteers * August 9th – over 80 community members trained in CPR
- CERT Leadership meetings and planning for City Safety Fair
 - August 3
 - August 17
 - August 31
- Know your Neighbor community outreach meetings - Over 100 community members contacted
 - Coolidge St August 9
 - 6th St August 19
 - Haystack Heights August 22
 - Madison St August 26
 - Ice Cream Social -ParkAugust 26
- Media Tour of EM system- August 18 - Gazette
- Coffee With Counselors – August 21 -Discussion on the Lahaina -Maui deadly wildfires and connection to Cannon Beach
- Meeting with Saif Insurance-August 21- To investigate How to insure our emergency volunteer corps
- ODHS -Able Readiness 4 exercise – August 23 – Participated in the exercise for mass care in Tillamook

- Cache sites clean up and barrel inspections -August 24
- Clatsop County EM training -August 29 -For assisting in interview process for new Clatsop EM coordinator
- Safety Committee Meeting -August 30

Haystack Rock Awareness Program (HRAP) – August

- OSU Sea Grant Scholar Sadie Horner has completed her Sea Grant Scholar Fellowship and completed a report on visitor demographics and knowledge assessments before and after discussing with interpreters. A full report will be posted on the Haystack Rock Awareness Program webpage.
- No additional Black Oystercatcher nest has been observed since the second failed nesting attempt.
- Oregon State University researchers are continuing their Birds with Fish project collecting and analyzing photographs of sea birds bringing fish back to their nests.
- Multiple illegal mussel harvests have been observed and reported at Haystack Rock. ODFW and OPRD have been notified. Even with a permit, Haystack Rock Marine Garden is a no harvest zone for marine invertebrates and plants.
- Nine bird rescues in the month of August: two juvenile cormorants and seven jumpling murrees
- July total contacts made by: 17,011

Public Safety Report – July 2023

Staffing:	Authorized	Assigned
Sworn	9	8
Code Enforcement	1	1
Admin/Support	2	2
Parking/Information	6	6
Lifeguards	10	7 (15 incl. fire personnel)

	2023	2022
<u>Station Activity:</u>		
CBPD Walk-in	228	308
CBPD Incoming Phone	460	595
SPD Dispatched Calls	185	249
Overnight Camping Warnings	40	142
Local Security Checks	2356	3240
Parking Citations	233	536
Traffic Warnings	136	333

Traffic Citations	25	83
DUII Arrests	2	3
Alarm Responses	9	7
AOA, Including FD	48	57
Citizen Assists	19	25
Transient Contacts	18	15
<u>Total Case File Reports</u>	358	741

Cases of Significance:

Fireworks:	5 Cases	Suspicious Circumstance	18 Cases
Criminal Mischief II:	1 Case	Crim Mis III:	2 Cases
Warrant:	2 Cases	Elude:	1 Case
Domestic Disturbance:	1 Case	Disorderly Conduct II:	1 Case
Theft of Services:	1 Case	Identity Theft:	2 Case
DUII: .0.15% /blood draw	2 Cases	Burglary II:	1 Case
UUMV / Stolen:	1 Case	Furnishing 708 citation	1 Case
Theft III:	2 Cases	Theft II:	2 Cases
MIP Alcohol: 3 citations	1 Case	Welfare Check:	8 Cases
Unsecure Premise:	3 Cases		
Drug Law:	2 Cases (Citations x 2 meth/fentanyl)		

Traffic Citations:

Driving with Suspended License: (Violation, Violation)	5 Citations		
No Insurance:	1 Citation	Reckless Endangering:	1 Citation
Reckless Driving:	1 Citation	DUII: (blood draw/0.15%)	2 Citations
Fail to Register Vehicle:	1 Citation	Illegal U-turn:	1 Citation
Fail to Install Interlock Device:	1 Citation	Expired Tags:	1 Citation
Eluding a PO:	1 Citation	Careless Driving:	2 Citations
Driving on the Ocean Shore:	1 Citation		
Violation of Basic Rule/Speeding:	4 Citations (79/55,92/55,74/55,82/55)		

Code Enforcement Activities: During this period, **16** municipal code violations were addressed and resolved or pending resolution.