



**CANNON BEACH COMMUNITY DEVELOPMENT**

163 E. GOWER ST.

PO Box 368

CANNON BEACH, OR 97110

## **MEMORANDUM**

**RE: Amendment to Notice Period**

**780, 770, 760, 750, 740 Monica Ct.**

**Permit # DP 23-38, DP 23-39, DP 23-40, DP 23-43, DP 23-44**

December 4, 2023

The Community Development Department approved the above referenced Type 2 development permits for excavation and grading in conjunction with residential development on November 30, 2023. Due to technical difficulties resulting from a recent transition to a new website City staff were unable to post the development permits for public review on the date of issuance. In order to ensure that members of the public have a sufficient opportunity to review these decisions the notice period has been extended.

The permits referenced above may be appealed to the Planning Commission by filing an appeal with the City Manager within 14 days of the date of this notice.

Sincerely,

Robert St. Clair  
Planner



**BEFORE THE CITY OF CANNON BEACH**

<b>IN THE MATTER OF A DEVELOPMENT PERMIT</b>	)	
<b>FOR GRADING AND EXCAVATION IN</b>	)	
<b>CONJUNCTION WITH RESIDENTIAL</b>	)	
<b>CONSTRUCTION APPROVING THE REQUEST</b>	)	<b>FINDINGS OF FACT,</b>
<b>AND ADOPTING FINDINGS</b>	)	<b>CONCLUSIONS, AND</b>
		<b>ORDER DP#23-39</b>

ZONE: Residential Lower Density (RL)

APPLICANT: Haggart Homes LLC  
9720 SW Hillman Ct. Ste. 815  
Willsonville, OR 97070


The above-named applicant applied to the City for review and approval of a permit for excavation and grading in conjunction with residential construction at 770 Monica Ct. The project area exceeds 250 square feet and is located more than 100 feet from a delineated stream or wetland and its buffer area. The City of Cannon Beach orders that the request for a development permit is granted and adopts the following findings of fact, conclusions, and conditions contained in Exhibit A.

The E-Permitting record for this application can be reviewed at: [164-23-000130-PLNG](#)

The E-Permitting record for the planned residential construction can be reviewed at: [164-22-000208-DWL](#)

This decision may be appealed to the Planning Commission by an affected party by filing an appeal with the City within fourteen days of this date.

**DATED: November 30, 2023**

  
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Robert St. Clair  
Planner

**EXHIBIT "A"**

**FINDINGS OF FACT**

**Excavation and Grading for Residential Development – DP#23-39**

**PROPERTY DESCRIPTION:** Taxlot# 51020BC00504  
**PROPERTY LOCATION:** 770 Monica Ct.  
**APPLICANT:** Haggart Homes LLC  
**PROPERTY OWNERS:** The Victoria Group  
**ACTION:** Approved

**BACKGROUND**

The project is excavation and grading in conjunction with a residential remodel and expansion. The project area exceeds 250 square feet and is more than 100 feet from a delineated stream or wetland and its buffer area.

**APPLICABLE CRITERIA**

The following sections of the Cannon Beach Municipal Code are applicable to this application:

- 17.62.030 – Grading and Erosion Control Permit
- 17.92.010 – Development Permit

**FINDINGS**

(1) Section 17.62.030(A)(1)(b) states clearing, grading, filling, or excavation located more than 100 feet from a stream or wetland with an affected area exceeding 250 square feet requires a Type 2 development permit.

*17.62.030 Grading and Erosion Control Permit.*

*A. Development Permit Required.*

*1. Persons proposing to clear, grade, excavate or fill land (regulated activities) shall obtain a development permit as prescribed by this chapter unless exempted by Section 17.62.040. A development permit is required where:*

*b. The proposed clearing, grading, filling, or excavation is located more than one hundred feet from a stream or watercourse or wetland and the affected area exceeds two hundred fifty square feet*

(2) Section 19.92.101(C)(2) defines the administrative review procedure for Type 2 development permits.

*2. Administrative review of Type 2 development permits shall follow the following procedure:*

*a. The development permit application shall be reviewed by planning department against the applicable standards contained in this title and the application shall either be approved, approved with conditions, or denied.*

*b. A decision shall be made within twenty days of the receipt of a complete application.*

- c. *The decision of the planning department shall be by signed written order. The order shall comply with Section 17.88.110(B). The written order is the final decision on the matter and the date of the order is the date that it is signed. The order becomes effective on the expiration of the appeal period, unless an appeal has been filed.*
- d. *The applicant shall be notified of the decision in accordance with the provisions of Section 17.88.130. Property owners within one hundred feet of the exterior boundary of the subject property shall likewise be notified.*
- e. *A decision on the development permit may be appealed to the planning commission in accordance with Section 17.88.140.*

**CONCLUSIONS**

The Community Development Department has reviewed the application and determined that it meets the applicable criteria.

**DECISION**

The development permit has been approved subject to the following conditions:

1. The use of motorized equipment shall be limited to between the hours of 7:00 AM and 7:00 PM per Municipal Code Section 8.16.

**Project Location – 770 Monica Ct., Ecola Point Subdivision Lot 2**

